

# Criminal Background Check Clearance Letter

---

The [entity name of agency] is an authorized agency in the Missouri VECHS program administered by the Missouri State Highway Patrol, to request and receive criminal history record information based on fingerprint submission from the systems of the Missouri State Highway Patrol (MSHP) and Federal Bureau of Investigation (FBI) on employees and volunteers.

---

The following is for informational purposes only and is based on the FBI and MSHP fingerprint criminal history background check with regards to:

Name of Applicant: \_\_\_\_\_

Last 4 digits of SSN (optional): \_\_\_\_\_

Date of fingerprint results from state (MSHP): \_\_\_\_\_

Date of fingerprint results from FBI: \_\_\_\_\_

- \_\_\_\_\_ Applicant approved
- \_\_\_\_\_ Applicant denied
- \_\_\_\_\_ Applicant's fingerprints were rejected by the FBI and have been resubmitted. If fingerprints are rejected twice, agency will request a name-check through the FBI.

Date of name check completion from FBI (if applicable): \_\_\_\_\_