Topics of Discussion

- Types of Forms
- Focused Areas of Review for PY 18
- Lessons Learned
- Resource to AmeriCorps Programs
Types of Forms

- Request for Reimbursement
- Desk Review Grant Reimbursement Approval
- Programmatic Risk-Based Assessment
- Site Visit Self-Evaluation
- Member Survey
- Site Visit Monitoring Tool
Focused Areas of Review for PY18

Data Validity
- Performance Measures
- Data Collection /Reporting
- Defining Episodic and Ongoing Volunteers
Lessons Learned

- Member contracts missing signatures
- Accompaniment documentation missing
- Incomplete certification on the I-9 form
- Child care waiver form for those who are eligible
- Documentation of healthcare for those who waived coverage
- End-of-term performance evaluation forms for those Members exited early
- AmeriCorps is not posted at site locations
Technical Assistance

- One-on-one assistance to give tips to maintain compliance
- Clarification of processes, policies, and regulations
- Feedback on how to strengthen internal policies, protocols, Member management
- Assistance on how to improve fiscal and programmatic practices
- Sharing best practices

Resource to AmeriCorps Programs
QUESTIONS?