Role & Responsibilities of the State Commission & Sub-Grantee

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Established in 1993, the Corporation for National and Community Service (CNCS) is a federal agency that engages millions of Americans in service through its core programs: AmeriCorps State, Senior Corps, and the Social Innovation Fund; and national volunteer efforts through Serve.gov.

As the nation’s largest grant maker for service and volunteering, CNCS plays a critical role in strengthening America’s local organizations (especially the non-profit and faith-based sectors) and addressing our nation’s challenges through service. Additionally, leveraging billions of dollars through public and private partnerships.

CNCS harnesses America’s most powerful resource- the energy and talents of citizens to solve problems. From grade school through retirement, CNCS empowers Americans and fosters a lifetime of service.
Mission Statement

“To improve lives, strengthen communities, and foster civic participation through service and volunteering.”

DID YOU KNOW?
Mission Statement

"The Missouri Community Service Commission (MCSC) connects Missourians of all ages and backgrounds in an effort to improve unmet community needs through direct and tangible service. The MCSC serves as the administrator for AmeriCorps State funding in Missouri by awarding monetary grants and providing oversight, monitoring, technical assistance and support to its sub-grantees."

Vision Statement

"To Strengthen Missouri Communities Through Volunteerism and Service."

Missouri Community Service Commission (MCSC)
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MCSC Responsibilities

As the prime grantee and “pass-through” entity (as defined by general grant terms and conditions), the MCSC must, at a minimum:

✓ Monitor sub-recipient’s activities and compliance;
✓ Evaluate the sub-recipient’s risk of non-compliance in order to determine appropriate sub-recipient monitoring;
✓ Take enforcement action against non-compliant sub-recipients;
✓ Ensure sub-recipients have single or program-specific audits when required.
How Those Responsibilities Benefit Your AC Program

MCSC provides ongoing support to assist AC programs with achieving their performance measures and ensuring a high quality Member experience by providing:

1) Member Development and Support
2) Staff Development and Support
3) Program Assessment and Monitoring
   - Initial Site Visits for New Programs
   - Subsequent Site Visits
   - Desk Monitoring (fiscal oversight, reviewing status of performance measures being met or unmet, policy issues, best practices)
   - Risk Assessments

MCSC does not and will not make programmatic and internal staffing decisions; unless there are regulation violations.
Am I Really an AmeriCorps Program?
Responsibilities (at a minimum) include:

1) **Employing strong fiscal and program management systems**
2) **Monitoring financial management, program performance, and Member activities at operating sites and service locations**
3) **Tracking progress toward achieving approved performance measures**
4) **Acting as a liaison between MCSC and the components of the program (ex., service site locations, site supervisors, AmeriCorps Members, etc.)**
5) **Member management- recruitment, orientation, training, and supervision**
How Those Responsibilities Benefit Your Members

It is strongly encouraged for AmeriCorps Program to provide ongoing support to assist Members with successfully fulfilling their service hours and accomplishing the tasks outlined in their Member Contract. Also, a high quality Member experience should be fostered by implementing a plan of member development and support:

1) **Member Development and Support**
2) **Esprit de Corps**
3) **Ongoing Meetings/Technical Assistance with Members and Site Supervisors** (connecting multiple sites)
4) **Teambuilding and Effective Communication Practices with Members and Site Supervisors**